

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
May 21, 2014**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 5:00 P.M.

Pursuant to (Ch 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited. No Members of the public are present.
Roll Call as follows:

Present:

Chairman LaVar Young
Vice-Chairman Hubert Graham
Commissioner DeAndre Rudolph
Commissioner A. Dean Rawls
Commissioner Raquel Cagley

Others Present:

Executive Director, Ernest R. Booker
Phil George, Esq., Dir. Of Development
and Compliance/Legal Counsel
Sr. Executive Asst., Merian Williams

Chair Young noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Chair Young requested a Motion to Adopt the Agenda. Motion to accept the Agenda by Commissioner Cagley and Seconded by Commissioner Rudolph and approved by unanimous consent.

Chair requested a Motion to Approve the Minutes from March 27, 2014. Motion to accept by Commissioner Rudolph and seconded by Commissioner Rawls, and approved by unanimous consent.

Financial Report:

Treasurer Rudolph presented the April and May 2014 the Financial Report for Review. Treasurer Rudolph reports that we continue to be financially sound.

Chair Young presented the following Resolutions:

1. **RESOLUTION #05-2014-28** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING AND APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR APRIL, 2014. Motion to approve by Commissioner Rawls and seconded by Commissioner Rudolph , approved by unanimous consent.
2. **RESOLUTION 03-2014-29** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR MAY, 2014. After discussion and explanation of the Arena Bill, Motion to approve by Commissioner Rawls and seconded by Commissioner Cagley, approved by unanimous consent.
3. **RESOLUTION #05-2014-30** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING WEBSITE REFRESH AND UP-GRADE. Motion to approve by Commissioner Cagley and seconded by Commissioner Rawls, approved by unanimous consent.
4. **RESOLUTION #03-2014-31** OF THE BOARD OF COMMISSIONERS OF PARKING AUTHORITY OF THE CITY OF NEWARK DECLINING TO AWARD CERTAIN PROFESSIONAL CONTRACTS PURSUANT TO REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AND OTHER SERVICES UNDER THE FAIR AND OPEN PROCESS. Motion to approve by Commissioner Cagley and

seconded by Commissioner Rudolph. Approved by unanimous consent.

Chair Young requested a motion to enter into Executive Session

5. **RESOLUTION #03-2014-32** for discussion in Executive Session. Motion to go into Executive Session by Commissioner Rawls, seconded by Commissioner Cagley. Approved by unanimous consent.

Upon completion of Executive Session, Legal Counsel noted for the record that all members of the Board were present and that the Board entered into executive session for discussion of potential litigation. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. Board resumed it's regular meeting on motion to by Commissioner Rawls and seconded by Commissioner Rudolph.

Roll call to resume the Regular Meeting of the Board of Commissioners:

Chair Young	Yes
Commissioner Rudolph	Yes
Vice-Chair Graham	Yes
Commissioner Cagley	Yes
Commissioner Rawls	Yes

Legal Counsel Phil George discussed Worker's compensation Claims pending. He stated the increase may be due to increased collection and heavy lifting. He indicated that the Authority will be looking at new ways and means of collection. It is anticipated that there will be an opportunity to at the IPI Convention to learn new technology. Mr. George further stated that the Authority will be implementing training during the winter moratorium

Commissioner Cagley discussed new health care guidelines and suggested that the staff go on line and complete the Assessment. Upon completion, staff as well as spouses, will received \$100.00 gift cards and the Authority will get a 1% reduction

in premiums. Commissioner Cagley will send in the Wellness Campaign materials. Commissioner Rawls asked to look into Gym memberships as well in order to get additional discounts.

Chair Young stated there being no further business, and seeing and hearing no members of the public present, request for motion to adjourn. Motion to adjourn By Commissioner Rudolph and seconded by Commissioner Rawls. The meeting was adjourned at approximately 6:15 P.M.

**RESOLUTION RATIFYING AND APPROVING THE LIST OF BILLS FOR
APRIL , 2014**

Resolution No. 05-2014-286

Approved as to form and
Legality on basis of Facts


Phil G. George, Esq.

Factual Contents Certified

by _____
Budget Authorization Certified

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of April, 2014; and

WHEREAS, the Board of Commissioners did not have it's regular meeting in April, 2014 but did review and approve the list of Bills for April, 2014; and

WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the List of Bills for April, 2014 approved for payment.

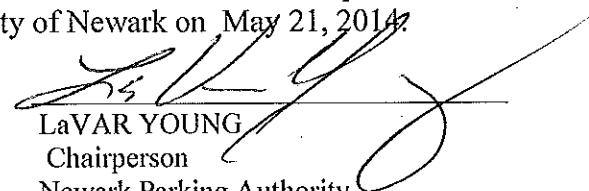
Commissioner _____ Seconded the Motion
X - Indicates Vote AB - Absent NV - Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

LaVar Young					DeAndre Rudolph				
Raquel Cagley									
A Dean Rawls					Hubert Graham				

I hereby certify that the above Resolution No. 05-2014- _____ was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on May 21, 2014.

By:


LaVAR YOUNG
Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

WITNESS:

RESOLUTION APPROVING THE LIST OF BILLS FOR MAY, 2014

Resolution No. 05-2014-29

**Approved as to form and
Legality on basis of Facts**


Phil G. George, Esq.

Factual Contents Certified

by _____
Budget Authorization Certified

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of May, 2014; and

WHEREAS, the Board of Commissioners approved the list of Bills for May, 2014; and

WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

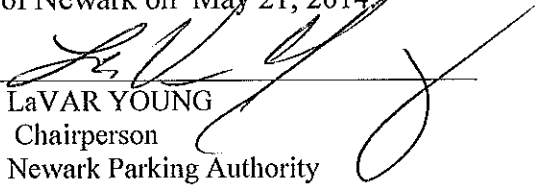
NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the List of Bills for May, 2014 approved for payment.

Commissioner _____ Seconded the Motion
X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

LaVar Young					DeAndre Rudolph				
Raquel Cagley									
A Dean Rawls					Hubert Graham				

I hereby certify that the above Resolution No. 05-2014- was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on May 21, 2014.

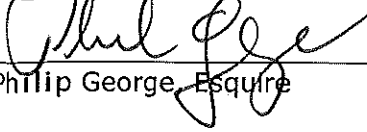
By: 
LaVAR YOUNG
Chairperson
Newark Parking Authority

(SEAL)
ATTEST:

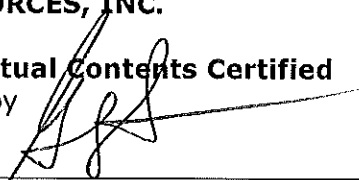
WITNESS:

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING
AN AWARD OF CONTRACT FOR WEBSITE REDESING AND
MAINTENANCE TO ALL-PRINT RESOURCES, INC.**

Approved as to form and
Legality on basis of Facts


Philip George, Esquire

Factual Contents Certified
to by


Gabriela Santos

RESOLUTION NO.: 05-2014-30

WHEREAS, the Parking Authority of the City of Newark maintains a website at www.newarkparking.org in accordance with the Local Public Authorities Law; and,

WHEREAS, the Administration of the Parking Authority of the City of Newark has advised the Board of Commissioners of the Parking Authority of the City of Newark that the website requires upgrades and improvements in order to accommodate the posting of additional notices to the public, required public documents and information regarding parking opportunities, to manage public information and notices, and to provide for easier and more timely and efficient posting of information on the website; and,

WHEREAS, pursuant to the Local Public Contracts Law, three (3) bids were solicited to provide upgrades and maintenance of the website of the Newark Parking Authority at a cost less than \$17,500.00; and,

WHEREAS, only two (2) bids were received; and,

WHEREAS, the bid of All-Print Resources, Inc. of Fairfield, New Jersey for \$5,225.00 annually, including complete and unlimited redesign study, programming and template development, Blogging and social network exterior links for dissemination of information, and annual web hosting and maintenance at no additional monthly cost; and,

WHEREAS, the Executive Director recommends that the bid of All-Print Resources, Inc., of Fairfield, New Jersey be accepted, and the Finance Manager has

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING
AUTHORITY OF THE CITY OF NEWARK DECLINING TO AWARD CERTAIN
PROFESSIONAL CONTRACTS PURSUANT TO REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL AND OTHER SERVICES UNDER THE FAIR AND OPEN
PROCESS.**

Approved as to form and
Legality/on basis of Facts

Philip G. George, Esquire

Factual Contents Certified
to by

Philip G. George, Esquire

RESOLUTION NO. 05-2014-31

WHEREAS, the Parking Authority of the City of Newark opted at its November 2013 Board of Commissioners Meeting to award contracts for Professional Services under a Fair and Open Process, as defined in *N.J.S.A. 19:44A-20.4, et seq.*, in the year 2014 for the following Professional Services:

- Parking Consultant; and,
- Bond Counsel; and,
- Financial Advisor; and,
- Auditor; and,
- Accountant; and,
- Garage and Related Facilities Engineering Services; and,
- Conflict Counsel; and,
- Outside Counsel; and,
- IT and computer related services; and,

WHEREAS, a Request for Qualifications for each of the above professional positions with the exception of the Auditor position was advertised on February 7, 2014 pursuant to the said statutes on the Internet and designated newspapers of general circulation on February 7, 2014; and,

WHEREAS, the Parking Authority of the City of received numerous Responses to the said Requests for Proposals which have been opened in accordance with the Bid Instructions and determined to be complete; and,

WHEREAS, because the process of advertising and opening was delayed substantially because of inclement weather which caused closures of the office, and because of two (2) legal holidays, which left insufficient time for the Board of Commissioners to fully review the evaluations of the Evaluation Team and to review the numerous Responses themselves prior to the February 27, 2014 proposed award date at its February 2014 Board Meeting, the Board of Commissioners of the Parking Authority of the City of Newark took the Responses under advisement and full review and evaluation for consideration and award at the March 2014 Meeting of the Board of Commissioners; and,

WHEREAS, contracts for Special Counsel, Parking Consultant, Garage and Related Facilities Engineering and for Sports Arena Management and Administration were awarded in accordance with the Local Public Contracts Law at the Board Meeting of March 20, 2014; and,

WHEREAS, the Board of Commissioners was unable to meet in April for the scheduled Board of Commissioners meeting due to quorum issues, thus preventing any actions being taken in conformity with the 60 day requirement of the Local Public Contracts Law; and,

WHEREAS, certain projects in the planning stages of the Parking Authority of the City of Newark do not presently require the immediate appointment of professionals or the awarding of contracts at this time, which was specifically permitted in the terms of the published Request for Proposals for Bond Counsel, Financial Advisor and Special Counsel:

NOW, THEREFORE, BE IT RESOLVED by the Parking Authority of the City of Newark that no award of Bond Counsel, Financial Advisor, or Special Counsel shall be made in accordance with the terms of the published Request for Proposals for such contracts; and,

IT IS FURTHER RESOLVED, that if and when such positions are re-advertised, then any Respondent who submitted a response on February 21, 2014 who wishes to respond again shall not be required to re-submit a complete Response to Request for Proposals except as to any information, including but not limited to cost proposal, which has changed since the Respondent's prior proposal, upon submission of a letter indicating that they wish to be considered; and,

IT IS FURTHER RESOLVED, that the Executive Director or his designee shall provide notice of the same to all Respondents in a timely fashion in accordance with the Local Public Contracts Law.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DECLINING TO AWARD CERTAIN PROFESSIONAL CONTRACTS PURSUANT TO REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AND OTHER SERVICES UNDER THE FAIR AND OPEN PROCESS.

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

LaVar Young, Chair					DeAndre Rudolph Treasurer				
Raquel Cagley									
A. Dean Rawls Secretary									
Hubert Graham Vice-Chair									

CERTIFICATION

I, LaVAR YOUNG, Chair of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DECLINING TO AWARD CERTAIN PROFESSIONAL CONTRACTS PURSUANT TO REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AND OTHER SERVICES UNDER THE FAIR AND OPEN PROCESS," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on May 21, 2014 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 21st day of May 2014.

PARKING AUTHORITY OF THE CITY OF NEWARK

LaVAR YOUNG, Chairman

[SEAL]