



AGENDA

BOARD OF COMMISSIONERS – TELE-CONFERENCE MEETING

April 15, 2020

5:30PM

Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

Pledge of Allegiance

Attendance – Roll Call

Action Items:

Agenda Adoption

RESOLUTIONS:

NONE

COVID-19 UPDATE

Executive Session

Legal Report

Executive Director’s Report

New Business:

Adjournment:

Resolution #

C. Lawrence Crump, Esq., General Counsel

Anthony C. Mack, Esq.

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
April 15, 2020**

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The pledge of allegiance was recited.

Roll Call as follows:

Present: Chairperson Raquel Cagley
Vice-Chair Andre Hollis
Commissioner James Parrillo
Secretary Commissioner Tarsha Prindle
Commissioner Marques A. Lewis
Commissioner Roy Hargrove

Excused: Treasurer Niathan Allen

Others Present: Executive Director, Anthony C. Mack, Esq.
Attorney Elvin Estevees, Esq,
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

Members of the Public: NONE

General Counsel noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Motion to adopt the agenda by Chair Cagley, seconded by Commissioner Lewis and approved by unanimous consent.

Executive Director Mack gave complete update on the furloughs. He stated that the notices were issued late Thursday, April 9, 2020. All letters were sent by certified mail, return receipt requested and by regular mail. In addition, all letters were sent to each employee's personal email, which had been confirmed by staff. Director stated that the only responses we received were a couple of questions regarding PERS and continuation of health benefits and whether or not there would be a gap in benefits. Other than that, there were no responses.

Director Mack indicated that there were a total of twenty-seven (27) employees furloughed. After consultation with outside counsel, Estevees, the new hires (trainees) were added to the list. That determination was made after confirming that they would be eligible for unemployment benefits and reviewing the difficulty in virtual training. We are at twenty two (22) post furlough staff. Furloughed staff will receive one (1) more week of pay for period April 6 through April 10, 2020.

Director advised the Board that commencing Monday April 13, 2020 we were closed following the Mayor's request for "Be Still Monday's." We will continue to follow this request until May 11, 2020. We will continued to follow all of the Mayor's requests as relates to this COVID-19 Pandemic. Tuesday, April 14, 2020 was the first day of our skeleton crew operation. It was very light. The only violations issued were related to public safety issues. We are at ninety-five (95%) percent reduction in our meter income. The Executive Director displayed and discussed the documents related to post and pre-furlough expenses. Director advised the Board that we are still waiting for ticket share funds from the City. In addition, we are waiting for PSE&G funds. Executive Director stated we should be good through the month of June.

There was discussion from Vice-Chair Hollis and Commissioner Hargrove related to decreasing our exposure and how it has reduced our insurance payment.

Executive Director advised the Board that Industrial Savings Bank has requested that we submit documentation for a line of credit. Same is being processed and he will update the Board at our next meeting.

There was discussion concerning Paycheck Protection Program (PPP). Attorney Estevees explained that we do not qualify for PPP due to the fact that we are a public/state entity created under Title 40. Outside Counsel Estevees advised that

there may be some other programs out there. He will research further to see if we qualify for any. There may be some state funds available to us. Executive Director will be pursuing the City as well and will update at the next Board meeting.

Executive Director Mack provided “grim” numbers of income over the last week. Executive Director stated that we will continue to have nominal income for the next couple of weeks. All non-essential construction has been stopped. However, fortunately, we qualify as essential and are not affected by same. Green Street project is continuing on schedule.

Thursday, April 23, 2020, will be our Regularly scheduled meeting. The regular meeting will also be held via Zoom. Executive Director Mack will send out the notice and login information. Follow the link that he provides.

There being no further business, the meeting was adjourned at 6:45 on motion of Commissioner Parrillo seconded by Commissioner Hollis and approved by unanimous consent.

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