

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
April 28, 2016**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 4:05 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited.

Roll Call as follows:

Present:

Chairperson Evelyn Williams
Vice-Chair Deborah Ballard
Commissioner Hubert Graham
Commissioner Raquel Cagley

Absent:

Commissioner DeAndre Rudolph
Commissioner Niathan Allen (*excused*)

Others Present:

Executive Director, Anthony C. Mack, Esq.
Chigozie U. Onyema, General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Manager Fiscal Operations

Public Present:

James Parrillo
Jeffery Speigel, Esq.
Brian Pete, Esq.
Eric Pennington, Esq.
Michael Elam

Chair Williams noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel, Chigozie Onyema requested a Motion to Adopt the Agenda. Motion to adopt the Agenda by Commissioner Cagley and Seconded by Commissioner Graham and approved by unanimous consent.

Chigozie Onyema requested a Motion to approve the Minutes of March 24, 2016 Motion to approve by Commissioner Cagley, Second by Commissioner Ballard and approved by unanimous consent.

There were no Committee Reports to present.

The Board went into executive session on Motion of Chair Williams, second by Commissioner Graham and approved by unanimous consent, bearing Resolution #04-2016-21.

Motion to resume the regular meeting by Chair Williams, seconded by Commissioner Graham and approved by unanimous consent.

Upon completion of Executive Session, General Counsel noted for the record that all members of the Board were still present. That the only Member of the public that is still present was Michael Elam. Counsel stated that the Board entered into executive session for discussion of litigation and/or other matters. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. Board resumed its regular meeting on motion of Commissioner Williams and seconded by Commissioner Graham, and approved by unanimous consent.

Chair Williams presented the following Resolutions:

1. **RESOLUTION #04-2016-22 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS FOR APRIL, 2016.** Motion to Approve by Commissioner

Graham, seconded by Commissioner Ballard. Approved by Unanimous Consent.

2. RESOLUTION #04-2016-23 RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO MODIFY THE PROFESSIONAL SERVICES CONTRACT WITH GRANT CONSTRUCTION & ENGINEERING FOR CIVIL ENGINEERING SERVICES.

There was discussion related to the need for this Resolution. General Counsel, Chigozie Onyema gave an update on the Green Street Garage project. Mr. Onyema stated that we have to expand the traffic study. The Department of Engineering wants fifteen (15) intersections studied during AM and PM travel and also during events. The purpose of the study is to time the traffic lights. This will increase the price by \$30,000.00. Mr. Onyema advised that we are very close to completion of the survey. Our target date to go before the Planning Board is June 23rd. Ground breaking is expected to happen the end of the year. Executive Director Mack advised the Board that he and General Counsel have been working on this project daily. The Board will be able to view the preliminary designs very soon. After the June Planning Board meeting, we should be off and running.

After completion of discussion on this Resolution, Motion to approve by Commissioner Graham, second by Commissioner Ballard and approved by unanimous consent.

3. RESOLUTION #04-2016-24 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR IT AND COMPUTER RELATED SERVICES.

There was full discussion concerning the need to go out to Bid for these services since the Board previously approved a Contract for these same services. General Counsel and Director Mack both explained to the Board that it has been determined that the services will ultimately, before the end of the contract period, exceed the

\$17,500 threshold. Therefore it is thought best to bid the services out now and get a RFP so that we do not exceed the amount later on. After discussion, Motion to approve by Commissioner Cagley, second by Commissioner Graham and approved by unanimous consent.

Commissioner Ballard requested information on the donation meters. Mrs. Santos advised that so far we have collected \$16.00. Commissioner requested that we do some type of ad campaign to let people know that they are there and what they are used for. It was stated that it is anticipated the Military Park Partnership will be doing it's own media campaign.

Director Mack reported to the Board that he has met with the City Engineer, Scott, and the Business Administrator, Kelly, regarding the Residential Permit Parking Program. We are waiting for information from Jack Nata. We ae hoping to get the program in place by the end of June.

There being no further business, the meeting was adjourned at 5:15 p.m. on Motion of Commissioner Graham, seconded by Commissioner Cagley and approved by unanimous consent.