

**MINUTES OF THE ANNUAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
February 26, 2015**

The meeting was convened at 50 Park Place, Suite 919, Newark, New Jersey, at 4:12 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office.

Roll Call as follows:

Present:

Chair Evelyn Williams
Vice-Chair Raquel Cagley
Commissioner Hubert Graham
Treasurer DeAndre Rudolph
Commissioner Niathan Allen

Commissioner Samuel Lucas (arrived late)

Others Present:

Executive Director Ethelyn S. Bowers
Chigozie U. Onyema, Dir. of Compliance & Dev.
Gabriele Santos, Manager Fiscal Operations
Sr. Executive Asst., Merian Williams

Members of the Public:

Michael Elam

The pledge of allegiance was recited.

Chair Williams noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Motion to adopt the Agenda for today's meeting by Commissioner Rudolph, seconded by Commissioner Allen and approved by unanimous consent.

Motion to adopt the Minutes of the Regular Meeting of January 22, 2015 as well as the Minutes of the Executive Session of January 22, 2015, by Commissioner Rudolph, seconded by Commissioner Graham and approved by unanimous consent.

Treasurer Rudolph gave the report on finances and made note that the January Ticket Share has not been received from the City of Newark. Ms. Santos elaborated on the status of receipt. After presentation of the Treasurer's Report and comment and review of the List of Bills and Treasurer's report, motion was made by Commissioner Graham and seconded by Commissioners Rudolph to accept the List of Bills by approval of **Resolution #02-2015-10**. Same was approved by unanimous consent.

The following resolutions were presented to the Board for Approval:

RESOLUTION 02-2015-12 Of The Board Of Commissioners Of The Parking Authority Of The City Of Newark Removing Commissioner Lavar Young From The Board Of Commissioners Under The Provisions Of New Jersey Statutes Annotated 40a:9-12.1(G) And Board Resolution Number 09-2014-6. After discussion, motion to approve by Commissioner Cagley, Second by Commissioner Rudolph.

ROLL CALL TO APPROVE RESOLUTION #02-2015-12:

Chair Williams	Yes
Vice-Chair Cagley	Yes
Commissioner Rudolph	Yes
Commissioner Allen	Yes
Commissioner Graham	Yes
Commissioner Lucas	Absent

RESOLUTION #02-2015-13 Of The Board Of Commissioners Of The Parking Authority Of The City Of Newark Accepting The Recommendation Of The Evaluation Committee To Award A Contract For Special Counsel For The Year 2015.

There was a full and detailed discussion and explanation by General Counsel Chigozie Onyema concerning the Resolution for Special Counsel. Mr. Onyema explained the diversity of each firm that submitted proposals and stated that the three selected came closest to the Board's requirements for diversity. The Board specifically requested the firm(s) selected reflect the population of the City as well as have expertise in the area we are seeking. After full discussion, the Board advised that it is willing to award the contracts to the firm's recommended by the evaluation committee provided they come forward with a presentation to the Board to satisfy questions of diversity and reflection of the population of the City. General Counsel expressed concern. The Board, thereafter, finally agreed to invite all three firms to come to a meeting with the Board and make a presentation and answer questions. General Counsel agreed to cause same to happen within the next two weeks. It was agreed that Counsel will attempt to make all meetings happen all within one day. General Counsel stated that there is a legal matter outstanding which will be discussed in Executive Session which may require engaging with one of the firms to follow through. Motion to table 02-2015-13 by Commissioner Graham, seconded by Commissioner Rudolph and approved by unanimous consent.

RESOLUTION #02-2015-14 Of The Board Of Commissioners Of The Parking Authority Of The City Of Newark Accepting The Recommendation Of The Evaluation Committee To Award A Contract For LSPR For Remediation Of The Proposed Tow Lot. After detailed clarification of the process of selection and qualification by General Counsel and Director Bowers, motion to approve by Commissioner Cagley, second by Commissioner Lucas and approved by unanimous consent.

General Counsel requested, based upon approval of #02-2105-14, whether or not we would still be holding meetings with the other attorneys and the Board responded to the affirmative.

Chair Williams suggested that Commissioner Allen and Vice-Chair Cagley get together as a committee to make sure going forward all of the Board's concerns are addressed

RESOLUTION #02-2015-18 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO PURCHASE TECHNOLOGY TO COUNT VEHICLES AND CONDUCT TRAFFIC STUDIES. After detailed discussion

and description of what the technology does; and correction of the amount of the equipment to read \$8,408.00 instead of \$8,408,00.00; motion to approve by Commissioner Allen, seconded by Commissioner Cagley and approved by unanimous consent.

The Board decided to hold the following Resolutions, until completion of the Executive Session:

RESOLUTION #02-2015-15 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK CREATING THE POSITION OF ADMINISTRATIVE ASSISTANT.

RESOLUTION #02-2015-16 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK CREATING THE POSITION OF ADMINISTRATIVE CLERK 1.

RESOLUTION #02-2015-17 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK, CREATING THE POSITION OF ADMINISTRATIVE CLERK 2.

The Board of Commissioners went into executive session on motion of Commissioner Rudolph, seconded by Commissioner Cagley and approved by unanimous consent. (Resolution #02-2015-22)

Upon completion of Executive Session, Legal Counsel noted for the record that all members of the Board were present and that the Board entered into executive session for discussion of legal and personnel matters. The only member of the Public present at recess was still in attendance upon return to regular session. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. Board resumed its regular meeting on motion to by Commissioner Rudolph and seconded by Commissioner Graham.

Roll call to resume the Regular Meeting of the Board of Commissioners:

Chair Williams	Yes
Vice-Chair Cagley	Yes

Commissioner Rudolph	Yes
Commissioner Allen	Yes
Commissioner Graham	Yes

Upon resuming the regular meeting Commissioner Cagley explained that the Board has come to a decision to accept the Special Counsel recommendation of the General Counsel in the amount of \$150.00 per hour fee and a maximum contract amount of \$50,000.00 for the "pending" legal matter. However, the full award of all three firms is subject to each one's presentation to the Board. Chair Williams stated that, if necessary, we will hold a "special meeting" that will accommodate everyone's schedule, as she wants the full Board to attend.

There being no further business, the meeting was adjourned at approximately 6:35 P.M. on motion of Commissioner Cagley and seconded by Commissioner Rudolph.