

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
January 25, 2018**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 4:00 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited.

Roll Call as follows:

Present:

Chairperson Evelyn Williams
Vice-Chairperson Deborah Ballard

Commissioner Raquel Cagley
Commissioner Niathan Allen
Commissioner James Parrillo
Commissioner Hassan Abdus-Sabur
Commissioner Andre Hollis

Others Present:

Executive Director, Anthony C. Mack, Esq.
Chigozie U. Onyema, General Counsel
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

Members of the Public:

DeShonda Renfro

General Counsel, Chigozie Onyema, noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel, Chigozie Onyema requested a Motion to adopt the Agenda by Commissioner Cagley and Seconded by Chair Williams and approved by unanimous consent.

Member of the public, Ms. Renfro stated that she was attending the meeting because she is an advocate for the Hahn's Building and wanted to address the Board related to parking around the Hahn's & Co. Building. Director had each Board Member and others present to introduce themselves to Ms. Renfro. Ms. Renfro stated that she felt she and other tenants are being attacked with parking tickets, especially on Saturday mornings. Ms. Renfro stated that other lots and possible parking options have been explored, to no avail. There are 190 tenants in the building. She has lived in the building for eight (8) months. She feels the residents are being exploited because of gentrification. Mr. Onyema attempted to respond to some of Ms. Renfro's concerns. He addressed congestion and the many challenges presented in providing adequate parking. He stated that responsibilities of the Zoning Board and what that particular Board can do. Mr. Onyema explained that it is not particularly a good idea to have residential parking in that area. Commissioner Allen suggested that the tenants address the City Council on this issue and, more importantly, have a discussion with the owner of the building. Director Mack explained to Ms. Renfro what the Parking Authority can do to assist her, other than not issue parking tickets to people who are illegally parked. Chair Williams stated her clear disdain for some of the references made by Ms. Renfro related to the PEOs and advised that there are several other sources that the tenants need to be in contact with. The Chair stated that the Authority will continue to try to come up with solutions to assist within our realm. Commissioner Ballard suggested that the tenants download the Parkmobile App to avoid having to go outside to pay the meter. Ms. Renfro stated that she does not "want" to download the app, she does not want to "pay" the meter on the weekend. Director Mack stated that we cannot break the law, however, we will try to do whatever we can to assist and invited Ms. Renfro to stay, if she desired.

We obtained Ms. Renfro's contact information and this concluded the Public Speaking portion of the meeting.

General Counsel requested a Motion to approve the Minutes of December 09, 2017. Motion to approve by Vice-Chair Ballard, seconded by Commissioner Hollis and approved by unanimous consent.

Commissioner Allen motioned to relieve the Chair, seconded by Commissioner Ballard approved by acclamation. Thereafter, the Chair position was relinquished to Legal Counsel, Chigozie U. Onyema, Esq., for purposes of elections. All of the offices were vacated. Mr. Onyema explained to procedure for election of new officers.

Evelyn Williams was nominated for Chairperson by Commissioner Hollis and seconded by Commissioner Cagley. Hearing no other nominations for Chair, nominations were closed and the vote took place.

ROLL CALL FOR CHAIR:

Evelyn Williams	YES
James Parrillo	YES
Raquel Cagley	YES
Niathan Allen	YES
Hassan Abdus-Sabur	YES
Andre Hollis	YES

Evelyn Williams was elected to the office of Chairperson of the Board, by acclamation.

General Counsel opened the floor for nominations for the office of Vice-Chair. Commissioner Parrillo nominated Commissioner Ballard. Commissioner Cagley seconded the nomination. Hearing no other nominations for Chair, nominations were closed and the vote took place.

ROLL CALL FOR VICE-CHAIR FOR COMMISSIONER BALLARD

Evelyn Williams	YES
Raquel Cagley	YES
Niathan Allen	YES
James Parrillo	YES
Hassan Abdus-Sabur	YES
Andre Hollis	YES

Commissioner Ballard was elected to the office of Vice-Chair, by acclamation.

General Counsel opened the floor for nominations for the office of Treasurer. Commissioner Ballard nominated Commissioner Allen. Commissioner Cagley

seconded the nomination. Hearing no other nominations for Chair, nominations were closed and the vote took place.

ROLL CALL FOR TREASURER FOR COMMISSIONER ALLERN:

Evelyn Williams	YES
Raquel Cagley	YES
Niathan Allen	YES
James Parrillo	YES
Hassan Abdus-Sabur	YES
Andre Hollis	YES

Commissioner Allen was elected to the office of Treasurer by acclamation.

General Counsel opened the floor for nominations for the position of Secretary. Commissioner Cagley nominated Commissioner Parrillo, Commissioner Allen seconded the nomination. There being no other nominations, nominations were closed.

ROLL CALL FOR SECRETARY:

Evelyn Williams	YES
Niathan Allen	YES
Raquel Cagley	YES
James Parrillo	YES
Hassan Abdus-Sabur	YES
Andre Hollis	YES

Commissioner Parrillo was elected to the Office of Secretary by acclamation.

Upon completion of elections, General Counsel congratulated everyone and requested a motion to close the nominations and voting for all positions. Motion to close by Commissioner Cagley and seconded by Commissioner Parrillo.

Chairwoman Williams thanked the Board for their vote of confidence, congratulated all the officers on being elected to the Executive Board of the Board of Commissioners and vowed to continue to be the best she can be. The Board thanked her for her continued service.

General Counsel stated that the selection of Standing Committee Members will be deferred to the next regular meeting on February 22, 2018. The Chair will make recommendations and present to the Board at the next meeting. The Board agreed.

General Counsel requested the financial report. Gabriella Santos reviewed the Financial Report with the Board.

General Counsel, Onyema, presented the following Resolutions:

1. **RESOLUTION #01-2018-01 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK RATIFYING THE LIST OF BILLS AND FINANCIAL REPORT FOR DECEMBER, 2017.** Motion to approve by Chair Williams, second by Commissioner Cagley and approved by unanimous consent.
2. **RESOLUTION #01-2018-02 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR JANUARY 2018.** Motion to approve by Chair Williams, second by Commissioner Ballard and approved by unanimous consent.
3. **RESOLUTION #01-2018-03 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING 2018 MEETING DATES.** Motion to approve by Commissioner Cagley, seconded by Commissioner Allen and approved unanimous consent.
4. **RESOLUTION #01-2018-04 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING OFFICIAL NEWSPAPERS FOR 2018.** Motion to approve by Commissioner Cagley, seconded by Commissioner Allen and approved unanimous consent.

5. **RESOLUTION #01-2018-05 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE 2018 FISCAL POLICIES AND PROCEEDS AND CASH MANAGEMENT PLAN.** Fiscal Manager, Gabriela Santos, explained the changes to the 2018 Cash Management Plan. After discussion, motion to approve by Commissioner Cagley, second by Commissioner Ballard and approved by unanimous consent.

6. **RESOLUTION #01-2018-06 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR BOND COUNSEL.** Motion to approve by Commissioner Allen, second by Commissioner Cagley. General Counsel, Onyema, advised that this is the standard request that is every year. After discussion, motion was approved by unanimous consent.

7. **RESOLUTION #01-2018-07 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR FINANCIAL ADVISOR.** Motion to approve by Commissioner Allen, seconded by Commissioner Cagley. General Counsel explained that this is the same scenario as in previous Resolution. After discussion, resolution was approved by unanimous consent.

8. **RESOLUTION #01-2018-08 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR SPECIAL COUNSEL.** Motion to approve by Commissioner Allen, seconded by Chair Williams. General Counsel explained the difference between the need for Special Counsel and Bond Counsel. He stated that we have four (4) and we generally rotate among them on an as needed basis. After discussion, resolution was approved by unanimous consent.

9. **RESOLUTION #01-2018-09 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR AUDITOR.**

Motion to approve by Commissioner Cagley, seconded by Commissioner Hollis. General Counsel explained the difference between the need for

Special Counsel and Bond Counsel. He stated that we have four (4) and we generally rotate among them depending on the circumstances and on an as needed basis. After discussion, resolution was approved by unanimous consent

10. **RESOLUTION #01-2018-10 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE A REQUEST FOR QUALIFICATIONS FOR ACCOUNTING SERVICES.** Motion to approve by Commissioner Cagley, second by Commissioner Allen and approved by unanimous consent.
11. **RESOLUTION #01-2018-11 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE EXECUTIVE DIRECTOR A CONFIDENTIAL AND NEGOTIATED SETTLEMENT AGREEMENT AND GENERAL RELEASE.**

Commissioner Allen requested that the Board go into Executive Session on motion of Commissioner Ballard, second by Commissioner Allen and approved by unanimous consent.
Executive Session Resolution #01-2018-14.

Upon completion of Executive Session, General Counsel noted for the record that the Board entered into executive session with regard to Resolution #11. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. No members of the public were present when the Executive Session commenced and no Member of the Public were present upon return to the regular session. Motion to resume regular session by Chair Williams, second by Commissioner Allen and approved by unanimous Consent.

Upon commencement of the regular meeting, Motion to approve Resolution #01-2018-11 by Commissioner Cagley, second by Commissioner Allen, and approved by unanimous consent.

12. **RESOLUTION #01-2018-12 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK DECLARING AN OFFICIAL INTENT TO REIMBURSE ITSELF FROM THE PROCEEDS OF TAX-EXEMPT DEBT OBLIGATIONS FOR CERTAIN COSTS AND EXPENSES PAID PRIOR TO THE ISSUANCE OF SUCH DEBT OBLIGATIONS IN CONNECTION WITH THE DESIGN AND CONSTRUCTION OF A PARKING STRUCTURE.** Motion to approve by Commissioner Hollis, second by Commissioner Allen. General Counsel fully explained to the Board how and why the Authority is allowed to reimburse itself on

soft costs associated with the project. After discussion motion approved by unanimous consent.

13. **RESOLUTION #01-2018-13 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK, APPOINTING A CUSTODIAN OF RECORDS FOR 2018.** Motion to approve by Commissioner Allen, second by Commissioner Hollis and approved by unanimous consent.

Commissioner Cagley requested that the Commissioners go into Executive Session for just a few minutes for distribution of some information. Motion to go into Executive Session by Chair Williams, second by Commissioner Allen, approved by unanimous consent on **Resolution #01-2018-15.**

Upon completion of Executive Session, General Counsel noted for the record that the Board entered into executive session to discuss Personnel Matters. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. No members of the public were present when the Executive Session commenced and no Member of the Public were present upon return to the regular session. Motion to resume regular session by Chair Williams, second by Commissioner Allen and approved by unanimous Consent.

There being no further business, the meeting was adjourned at 6:05 pm on motion of Commissioner Parrillo, second by Commissioner Allen and approved by unanimous consent.