

**MINUTES OF THE ANNUAL MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
JANUARY 22, 2015**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 4:05 P.M.

Pursuant to (Ch 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office.

Roll Call as follows:

Present:

Vice-Chair Hubert Graham
Treasurer DeAndre Rudolph
Commissioner Raquel Cagley
Commissioner Evelyn Williams
Commissioner Niathan Allen

Absent:

Chairman LaVar Young
Commissioner Samuel Lucas

Others Present:

Executive Director Ethelyn S. Bowers
Chigozie U. Onyema, Dir of Compliance & Dev.
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

Members of the Public:

Michael Elam

The pledge of allegiance was recited.

Vice-Chair Graham noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

Vice Chair Graham welcomed and introduced the new Commissioner, Niathan Allen to the Board of Commissioners.

Vice-Chair Graham motioned to relieve the Chair, seconded by Commissioner Rudolph, approved by acclamation. Thereafter, same was relinquished to Legal Counsel, Chigozie U. Onyema, Esq., for purposes of elections. All of the offices were vacated. Mr. Onyema explained to procedure for election of new officers. A full description of each office was explained by Mr. Onyema prior to each position.

Evelyn Williams was self-nominated for Chairperson and seconded by Commissioner Graham. There were no other nominations for Chair. Nominations were closed and the vote took place.

ROLL CALL FOR CHAIR:

Evelyn Williams	YES
Raquel Cagley	YES
Hubert Graham	YES
Niathan Allen	YES
DeAndre Rudolph	YES

Evelyn Williams was elected to the office of Chairperson of the Board, by acclamation.

Motion to relieve Legal Counsel of the floor and turn the remainder of the meeting over to the Chairperson by Commission Rudolph, seconded by Commissioner Cagley and approved by unanimous consent.

Chairwoman Williams thanked the Board for their vote of confidence and requested General Counsel read the Job Description for Vice Chair. Legal Counsel read the job description for Vice-Chair. Thereafter the Chair opened the floor for nominations for the office of Vice-Chairman. Commissioner Cagley self-nominated. Commissioner Allen was nominated by Chairperson Williams. Commissioner Allen declined the nomination. There being no other nominations, motion to close the nominations by Commissioner Rudolph, seconded by Commissioner Graham. Commissioner Graham seconded the nomination of Commissioner Cagley.

ROLL CALL FOR VICE-CHAIR:

Evelyn Williams	YES
Raquel Cagley	YES
Hubert Graham	YES
Niathan Allen	YES
DeAndre Rudolph	YES

Commissioner Cagley was voted into the office of Vice-Chair, by acclamation.

Legal Counsel Onyema read the Job description for Treasurer. Chair Williams opened the floor for nominations for the position of Treasurer. Commissioner Cagley nominated Commissioner Rudolph and same was seconded by Commissioner Graham. There being no other nominations, motion to close nominations by Commissioner Graham, second be Commissioner Allen, approved by unanimous consent. Voting commenced.

ROLL CALL FOR TREASURER:

Evelyn Williams	YES
Raquel Cagley	YES
Hubert Graham	YES
Niathan Allen	YES
DeAndre Rudolph	YES

Commissioner Rudolph was re-elected to the Office of Treasurer, by acclamation.

Legal Counsel read the Job Description for Secretary of the Board. Chair Williams opened the floor for nominations for the position of Secretary. Commissioner Williams nominated Commissioner Lucas, in his absence. Commissioner Graham seconded the nomination. There being no other nominations, motion to close

nominations by Commissioner Graham, seconded by Commissioner Allen. Voting commenced.

ROLL CALL FOR SECRETARY:

Evelyn Williams	YES
Raquel Cagley	YES
Hubert Graham	YES
Niathan Allen	YES
DeAndre Rudolph	YES

Commissioner Lucas was elected to the Office of Secretary by acclamation. Chair Williams stated that if Mr. Lucas should decline, the Office of Secretary will be voted on again.

Upon completion of elections, Chair Williams requested a motion to close the nominations and voting for all positions. Motion to close by Commissioner Cagley and seconded by Commissioner Rudolph. Chair Williams congratulated everyone and also thanked Commissioner Graham for stepping into the position and a job well done. All officers were seated.

Chair Williams complimented the Board and Staff on the holiday celebration.

Legal Counsel reviewed the descriptions of all Standing Committees. After full discussion, it was determined that appointments to Standing Committees would be deferred to the next regular meeting to allow everyone an opportunity to decide which committee they are interested in serving on. Motion to defer by Commissioner Rudolph, seconded by Commissioner Cagley, approved by unanimous consent.

The Chairwoman requested a motion to approve the Agenda. Commissioner Rudolph motioned to accept the agenda for the meeting and same was properly seconded by Commissioner Graham. After being properly moved and unanimously accepted, the Agenda for the meeting was adopted.

After review of the Minutes of the January 22, 2014 meeting, on motion of Commissioner Graham, seconded by Commissioner Allen, the minutes of the meeting were approved with one abstention.

ROLL CALL TO ACCEPT THE MINUTES:

Evelyn Williams	YES
Raquel Cagley	ABSTAIN
Hubert Graham	YES
Niathan Allen	YES
DeAndre Rudolph	YES

Financial Report:

Chair Williams requested review of the Financial Report. Commissioner Rudolph answered questions concerning expenditures on the List of Bills. Gabby Santos assisted the Treasurer in presentation of the Financial Report and Year End Report. Director Bowers gave a full report to new Commissioner Dr. Allen and the rest of the Board regarding the termination of contract services with the Arena Consultant.

Upon completion and full discussion on motion made by Commissioner Cagley and seconded by Commissioner Graham, the Financial report was accepted by unanimous consent.

Chair Williams presented the following Resolutions:

Resolution #01-2015-01 Approving the List of Bills and Financial Report for January, 2015. Motion to approve by Vice-Chair Cagley and seconded by Commissioner Graham. Approved by Unanimous Consent.

Resolution #01-2015-02 Approving the Board Meeting dates for the year 2015. Amended to change the December date to December 18th, 2015. Motion to approve by Vice-Chair Cagley and seconded by Commissioner Rudolph. Approved by Unanimous Consent.

Resolution #01-2015-03 Authorizing Official Newspapers for the year 2015. Motion to approve by Commissioner Graham and seconded by Commissioner Cagley. Approved by Unanimous Consent.

Resolution #01-2015-04 Appointing Chigozie U. Onyema Esq., as the Custodian of Record for 2015. After a brief discussion and explanation the OPRA Laws by Chigozie U. Onyema, Motion to approve by Commissioner Rudolph and seconded by Commissioner Allen. Approved by Unanimous Consent.

Resolution #01-2015-05 Authorizing Purchase of Office Furniture for Expansion Of Operations Space. Motion to approve by Commissioner Graham and seconded by Commissioner Cagley. Approved by Unanimous Consent.

Resolution #01-2015-06 Authorizing the Executive Director to issue a Request for Qualifications for Special Counsel for the Parking Authority of the City of Newark. After discussion, Motion to approve by Commissioner Rudolph and seconded by Commissioner Graham. Approved by Unanimous Consent.

Resolution #01-2015-07 Authorizing an Extension of Services of Withum Smith + Brown for Auditing Services for the 2014 Audit. After discussion and explanation, Motion to approve by Commissioner Rudolph and seconded by Commissioner Cagley. Approved by Unanimous Consent.

Resolution #01-2015-08 Amending Resolution #09-2014-65 Requirements for the Board of Commissioners for failure to attend three (3) consecutive meetings, pursuant to Resolution 09-2014-65 and N.J.S.A. 40A:9-12.1(g), regarding Commissioners' Attendance at Board Meetings. After full discussion and explanation by Legal Counsel, Chigozie Onyema, Esq., Motion

to approve by Commissioner Graham and seconded by Commissioner Cagley. Approved by Unanimous Consent.

Resolution #01-2015-09 Authorizing the Executive Director to pay the Parking Authority of the City of Newark's unpaid parking tax obligation to Central Parking. After full and detailed discussion and explanation by the Executive Director, Legal Counsel and Gabriela Santos, Motion to approve by Commissioner Cagley and seconded by Commissioner Allen. Approved by Unanimous Consent.

Executive Director Ethelyn S. Bowers reported to the Board on the Authority's meetings with the Administration related to its financial position. Director Bowers also advised the Board of the status of the expansion of space. The expansion should be completed by the first week of February and staff will be moved in, thus, eliminating having personnel doubled and tripled seated. Director Bowers advised that she will appearing before the Municipal Council to make a presentation on Residential Parking Permit Program. Director Bowers advised the Board that Legal Counsel Chigozie U. Onyema has requested a title change to "General Counsel." After discussion, the Board agreed to permit this title change. Mrs. Bowers indicated that she will be meeting with the Personnel Committee related to classification of administrative staff and the Committee will report to the full Board at the February meeting. Mrs. Bowers gave the Board an update on the status of commencement of "E-Tickets." The Authority should begin using this system as soon as February 1, 2015.

Mr. Onyema reported to the Board that he has been meeting with Administration regarding the Parking Deck on Green Street and anticipates progression very soon. Mr. Onyema stated we are moving forward on the tow lot as well. He has received responses to the RFQ for a LSRP so that remediation can begin on the Victoria Street property. The Authority will be doing "clean tows" to the facility. General Counsel provided a report to the Board on parking tax enforcement and the status as relates to the Authority.

After presentation and discussion, the Board agreed to send Commissioner Rudolph to the Conference sponsored by IPI, being held in Alexandria, Virginia from February 17th through the 20th. No other Members of the Board desired to go. Commissioner Rudolph will bring back all pertinent information.

Director Bowers requested that the Board go into Executive Session. On motion of Commissioner Rudolph seconded by Commissioner Graham, the Board went into Executive Session.

Upon completion of Executive Session, Legal Counsel noted for the record that all members of the Board were present and that the Board entered into executive session for discussion of legal and personnel matters. The only member of the Public present at recess was still in attendance upon return to regular session. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. Board resumed its regular meeting on motion to by Commissioner Rudolph and seconded by Commissioner Graham.

Roll call to resume the Regular Meeting of the Board of Commissioners:

Chair Williams	Yes
Vice-Chair Cagley	Yes
Commissioner Rudolph	Yes
Commissioner Allen	Yes
Commissioner Graham	Yes

There being no further business, the meeting was adjourned at approximately 6:35 P.M. on motion of Commissioner Cagley and seconded by Commissioner Rudolph.

