



# AGENDA

## BOARD OF COMMISSIONERS – SPECIAL MEETING

March 12, 2020

4:00PM

**Public Statement:** The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; Adequate notice has been given to the public by advertisement in the Star Ledger, the Jersey Journal and transmitted to the City of Newark’s Public Information Office.

Pledge of Allegiance

Attendance – Roll Call

Action Items:

Agenda Adoption

### RESOLUTIONS:

**RESOLUTION #03-2020-08 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES**

1.

Executive Session

Legal Report

Executive Director’s Report

New Business:

Adjournment:

**Resolution #02-2020 - 09**

C. Lawrence Crump, Esq., General Counsel

Anthony C. Mack, Esq.

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK  
March 12, 2020**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 4:00 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger, the Jersey Journal and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited.

Roll Call as follows:

Present: Vice Chair Andre Hollis  
Commissioner Marques A. Lewis  
Treasurer Commissioner Niathan Allen  
Secretary Commissioner Tarsha Prindle

Excused: Chair Raquel Cagley  
Commissioner Parrillo  
Commissioner Hargrove

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Gabriela Santos, Fiscal Manager  
Sr. Executive Asst., Merian Williams

Members of the Public: NONE

Vice-Chair Hollis noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Commissioner Allen seconded by Commissioner Lewis and approved by unanimous consent.

General Counsel Crump presented the following Resolutions:

**RESOLUTION #03-2020-08 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES**

Motion to approve by Commissioner Lewis, seconded by Commissioner Allen

Treasurer Allen distributed a summary sheet and request that the Board take a minute to review the same. Upon completion of the Boards review, Treasurer Allen gave a thorough explanation of the summary and specifically addressed the surpluses. Treasurer Allen reported to the Board that the Audit has been cleared by the Department of Consumer Affairs.

Treasurer Allen commended the executive director Mack, Fiscal Manager, Gabby Santos and staff for a job very well done on the audit executive Director Mack reviewed the decrease in revenue related to the suspension in alternate side enforcement for approximate six(6) months. Director stated he did not foresee this ever happening again, at lease, not of this magnitude. Director state there may be some suspension during the lead pipe replacement , but on a ward by ward basis, not throughout the entire City.

Upon completion of the review, Roll Call to adopt the Audit:

VICE CHAIR HOLLIS	YES
TREASURER ALLEN	YES
SECRETARY PRINDLE	YES
COMMISSIONER LEWIS	YES

Motion to go into Executive Session my Commissioner Allen, seconded by Commissioner Lewis and approved by unanimous consent. Resolution (03-2020-09).

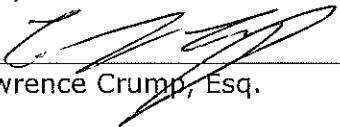
Upon completion of Executive Session, General Counsel noted for the record that the Board entered into executive session with regard to legal, and/or personnel matters. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act. No members of the public were present when the Executive Session commenced and no Member of the Public were present upon return to the regular session. Motion to resume regular session by Commissioner Lewis, second by Commissioner Allen and approved by unanimous Consent

Executive Director reported that there is no further Director's report and general Counsel reported no Legal report.

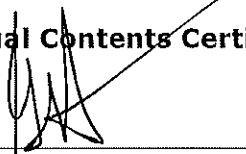
There being no further business, the meeting was adjourned at 5:13 pm on motion of Commissioner Lewis seconded by Commissioner Allen and approved by unanimous consent.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT  
REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE  
REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF  
LOCAL GOVERNMENT SERVICES**

**Approved as to form and  
Legality on basis of Facts**

  
\_\_\_\_\_  
C. Lawrence Crump, Esq.

**Factual Contents Certified  
to by**

  
\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 3-2020-08**

**WHEREAS**, the Parking Authority of the City of Newark (hereinafter "Authority"), by and through its governing body, the Board of Commissioners (hereinafter "Board"), reviewed the annual audit for the fiscal year 2018, specifically the sections of the audit report entitled "General Comments and Recommendation" as prepared by the firm of Mitchell Titus, PC, One Gateway Center, Newark, New Jersey 07102, and,

**WHEREAS**, the Board and its members are cognizant of its fiscal responsibility for purpose of effectuating the recommendations and comments contained therein the annual audit report.

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PARKING AUTHORITY OF THE CITY OF NEWARK, COUNTY OF ESSEX, STATE OF NEW JERSEY, that the independent audit report prepared by the firm of Mitchell Titus, PC, is hereby adopted by the Authority and the Executive Director is hereby directed to forward the aforesaid report to the Department of Community Affairs, Division of Local Government, State of New Jersey; and

**BE IT FURTHER RESOLVED**, that evidence of the Commissioners' personal review of the audit shall be set forth in an affidavit which shall be forwarded to the aforesaid department.

Commissioner

Seconded the Motion

X - Indicates Vote AB – Absent NV – Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Raquel Cagley, Chairperson					Marques-Aquill Lewis				
Niathan Allen					Tarsha Prindle				
James Parrillo					Roy Hargrove, Jr.				
Andre Hollis									

CERTIFICATION

I, Raquel Cagley, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT TO THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on March 12, 2020 in accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of March, 2020.

PARKING AUTHORITY OF THE  
CITY OF NEWARK

[SEAL]


\_\_\_\_\_  
Raquel Cagley, Chairperson

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT  
REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE  
REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF  
LOCAL GOVERNMENT SERVICES**

**Approved as to form and  
Legality on basis of Facts**

  
\_\_\_\_\_  
C. Lawrence Crump, Esq.

**Factual Contents Certified  
to by**

  
\_\_\_\_\_  
Gabriela Santos

**RESOLUTION NO.: 3-2020-08**

**WHEREAS**, the Parking Authority of the City of Newark (hereinafter "Authority"), by and through its governing body, the Board of Commissioners (hereinafter "Board"), reviewed the annual audit for the fiscal year 2018, specifically the sections of the audit report entitled "General Comments and Recommendation" as prepared by the firm of Mitchell Titus, PC, One Gateway Center, Newark, New Jersey 07102, and,

**WHEREAS**, the Board and its members are cognizant of its fiscal responsibility for purpose of effectuating the recommendations and comments contained therein the annual audit report.

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PARKING AUTHORITY OF THE CITY OF NEWARK, COUNTY OF ESSEX, STATE OF NEW JERSEY, that the independent audit report prepared by the firm of Mitchell Titus, PC, is hereby adopted by the Authority and the Executive Director is hereby directed to forward the aforesaid report to the Department of Community Affairs, Division of Local Government, State of New Jersey; and

**BE IT FURTHER RESOLVED**, that evidence of the Commissioners' personal review of the audit shall be set forth in an affidavit which shall be forwarded to the aforesaid department.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES**

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Raquel Cagley, Chairperson					Marques-Aquil Lewis				
Niathan Allen					Tarsha Prindle				
James Parrillo					Roy Hargrove, Jr.				
Andre Hollis									

CERTIFICATION

I, Andre Hollis, Vice-Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK TO ADOPT THE INDEPENDENT AUDIT REPORT AND DIRECT TO THE EXECUTIVE DIRECTOR TO FORWARD THE REPORT TO THE DEPARTMENT OF COMMUNITY AFFAIRS, DIVISION OF LOCAL GOVERNMENT SERVICES," (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on March 12, 2020 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 12th day of March, 2020.

PARKING AUTHORITY OF THE  
CITY OF NEWARK

[SEAL]

\_\_\_\_\_  
Andre Hollis, Vice-Chairperson

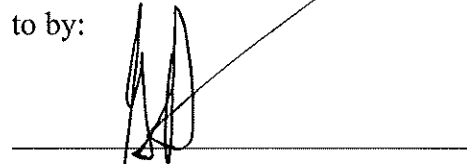


**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING  
AUTHORITY OF THE CITY OF NEWARK AUTHORIZING THE BOARD OF  
COMMISSIONERS TO ENTER INTO EXECUTIVE SESSION TO DISCUSS LEGAL  
AND PERSONNEL MATTERS**

**Approved as to form and  
Legality on basis of Facts**



**Factual Contents Certified  
to by:**



**RESOLUTION 03-2020-09**

**RESOLVED** by the Board of Commissioners (hereinafter called the "Board") of the Parking Authority of the City of Newark (hereinafter called the "Authority") on this 12<sup>th</sup> day of March, 2020 that Executive Session of this Authority is held to discuss legal and personnel matters.

**BE IT FURTHER RESOLVED** that this portion of the meeting be closed to the public, pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-6, et. seq.).

**BE IT FURTHER RESOLVED** that the discussion during the closed portion of the meeting be disclosed to the public, most notably attorney client privilege and personnel under N.J.S.A. 10:4-12(b)(7), and N.J.S.A. 10:4-12 (b) (8) if and only if permitted by law at a future time.

Commissioner Seconded the Motion  
X - Indicates Vote    AB – Absent    NV – Not Voting  
Board of Commissioners Vote of Final Passage

Commissioners    AYE    NAY    NV    AB    Commissioners    AYENAY    NV    AB

Raquel Cagley				X	Andre Hollis	X			
Niathan Allen	X				James Parrillo				X
Tarsha Prindle	X				Marques a. Lewis	X			
Roy Hargrove				X					

I hereby certify that the above resolution was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on March 12, 2020.

By: \_\_\_\_\_  
ANDRE HOLLIS  
Vice-Chairperson, Newark Parking Authority

(SEAL)  
ATTEST:

WITNESS:  
\_\_\_\_\_