

**MINUTES OF THE TELECONFERENCE OF THE  
BOARD OF COMMISSIONERS OF THE  
PARKING AUTHORITY OF THE CITY OF NEWARK**

**August 26, 2021**

**5:30PM**

**The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.**

The pledge of allegiance was recited.

Roll Call as follows:

Present: Chair Raquel Cagley  
Vice-Chair Andre Hollis  
Secretary Marques Lewis  
Treasurer Tarsha Prindle  
Commissioner Evelyn Williams  
Commissioner Andre Speight

Members of the Public: NONE

Others Present: Executive Director, Anthony C. Mack, Esq.  
C. Lawrence Crump, Esq., General Counsel  
Sr. Executive Asst., Merian Williams

General Counsel C. Lawrence Crump noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Commissioner Lewis, seconded by Chair Cagley and approved by unanimous consent

General Counsel requested a Motion to approve the minutes from the June 24, 2021. Motion to approve by Chair Cagley seconded by Commissioner Lewis.

No public attending.

No questions concerning the financial report.

Motion to approve **Resolution #08-2021-18**, ratifying the List of Bills and Financial Report for July, 2021 by Chair Cagley, seconded by Commissioner Williams and approved by unanimous consent

Motion to approve **Resolution #08-2021-19**, approving the List of Bills and Financial Report for August, 2021 by Vice-Chair Hollis, seconded by Commissioner Lewis and approved by unanimous consent.

**Resolution #08-2021-20** authorizing the Executive Director to advertise a Request for Qualifications for Telecommunications Systems for the Green Street Mixed Use Parking Facility. Motion by Chair Cagley, seconded by Commissioner Lewis. No discussion, motion was approved by unanimous consent.

**Resolution #08-2021-21** authorizing the Executive Director to make purchases and award contracts that are in the aggregate below the bid threshold. Motion to approve by Commissioner Lewis, seconded by Commissioner Prindle.

**DISCUSSION:** General Counsel explained to the board that this resolution was, in fact, approved by the Board some years ago. However, during the move, the Resolution could not be located and, thus, the need to resurrect and vote on the same again in order to pay bills and enter into small contracts without the necessity of coming to the Board for approval. After extensive discussion on this matter, it was determined that this Resolution would be okay, with the exception that the Director and/or General Counsel would notify the Board of the intent to enter into the for its consideration, prior to signing. General Counsel stated that the intended contract would be sent to the Board prior to signing. The Board agreed that this would be a perfect “middle ground.”

After discussion, motion for Resolution 08-2021-21 was approved by unanimous consent.

Resolution **#08-2021-22** authorizing the Executive Director to advertise a Request for Qualifications for Bond Counsel. Motion by Commissioner Cagley, seconded by Commissioner Lewis. No discussion, motion was approved by unanimous consent.

Resolution **#08-2021-23** authorizing the Executive Director to advertise a Request for Qualifications for Construction Law Counsel. Motion by Commissioner Lewis, seconded by Commissioner Cagley. No discussion, motion was approved by unanimous consent.

Resolution **#08-2021-24** authorizing the Executive Director to advertise a Request for Qualifications for Financial Advisor. Motion by Commissioner Lewis, seconded by Commissioner Cagley. No discussion, motion was approved by unanimous consent.

Resolution **#08-2021-25** authorizing the Executive Director to advertise a Request for Qualifications for Information and Technology and Computer Related Services. Motion by Commissioner Hollis, seconded by Commissioner Lewis.

**DISCUSSION:** Vice-Chair Hollis had some concerns about a former provider that we had. Director explained that this is no longer our primary IT company, responsible for the day-to-day servicing. Motion was approved by unanimous consent.

The Executive Director discussion the new mandatory COVID-19 testing policy to the Board. He explained that the full policy was sent out with the Board packet for this month and commenced on August 23, 2021. Chair Cagley expressed her concerns regarding same and how it impacts the staff. The rest of the Board weighed in on this matter and stated their opinions.

Commissioner Lewis requested that the Authority prepare and send out flyers regarding alternate side street cleaning. He wants them to be distributed in residents mailboxes so they know when to expect. There was a brief discussion on this matter. Commissioner Prindle suggested that we communicate with the City to fix and correct any outdated street signs.

There was a vote on whether or not to meeting in person in September. Commissioners Hollis, Prindle, Speight and Lewis voted for the Board to meet in person on September 23, 2021.

There being no further business, the meeting was adjourned on motion of Chair Cagley, seconded by Commissioner Lewis and approved by unanimous consent at 6:33pm. Close Out Prayer by Commissioner Lewis.