

**MINUTES OF THE TELECONFERENCE OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
MARCH 25, 2021
5:30PM**

The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; As a result of the Governor of the State of New Jersey declaring a State of Emergency (COVID-19), 48-hour electronic notice pursuant, to N.J.S.A. 10:4-9.1, satisfies the notice requirement in lieu of the “adequate notice” provision of N.J.S.A. 10:4-8. P.L.2020, c.11. The notice was also transmitted to the City of Newark’s Public Information Office.

The pledge of allegiance was recited.

Roll Call as follows:

Present: Vice-Chair Andre Hollis
Secretary Tarsha Prindle
Commissioner Marques Lewis
Commissioner Evelyn Williams

Absent Chairperson Raquel Cagley

Others Present: Executive Director, Anthony C. Mack, Esq.
C. Lawrence Crump, Esq., General Counsel
Sr. Executive Asst., Merian Williams
Gabriela Santos, Fiscal Manager

General Counsel C. Lawrence Crump noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel Crump requested a Motion to adopt the Agenda. Motion by Commissioner Williams, seconded by Commissioner Lewis and approved by unanimous consent

General Counsel requested a Motion to approve the minutes from the January 28, 2021, No February Meeting). Motion to approve by Commissioner Williams, seconded by Commissioner Lewis and approved by unanimous consent.

General Counsel requested the financial report. Santos reviewed the Financial Report and List of Bills with the Board and requested and responded to any questions. Motion to ratify the List of Bills for February, 2021, **Resolution #03-2021-06**, by Commissioner Williams, seconded by Commissioner Lewis and approved by unanimous consent. **Resolution #03-2021-07** approving the List of Bills for March, 2021 by Commissioner Williams, seconded by Commissioner Lewis and approved by unanimous consent.

General Counsel requested a Motion to for **Resolution #03-2021-08**, rejecting the all RFQ's bids received for cleaning services at the Green Street Mixed Use Parking Facility. Motion by Commissioner Williams, second by Commissioner Lewis.

DISCUSSION: General Counsel advised the Board that we only received two (2) the bids and the ones received were too high. In addition to the above, we are in discussion wit the City of Newark for shared services for cleaning, since they are already cleaning the Finance Department and the Courts areas. We are waiting for a response from them to our request.

In addition, General Counsel Crump advised the Board that we were able to acquire the services of a company that came in very low from the three (3) quotes solicited. This vendor already cleans for the NHA and the City and we are very pleased with their performance, thus far. We are in a short term (three to six month) agreement with them until we go back out to bid. Motion approved by unanimous consent.

After discussion, **Resolution #03-2021-09** by Commissioner Hollis, seconded by Commissioner Williams was also approved by unanimous consent.

Resolution #03-2021-10 Motion by Vice-Chair Hollis, seconded by Commissioner Williams. Discussion provided answers to why this resolution was needed to be submitted to the DCA. Upon completion, Resolution approved by unanimous consent.

General Counsel advised the Board that there is no Legal Report for this month. However, he stated that moving forward he will be providing a Legal Report quarterly.

Executive Director Mack advised the Board that we are finally in our new location and everything is up and running well. Director commented on the high morale of the staff, the increase in revenue and the over-all well-being of everyone. He advised that the City has moved in and we are winding down our relationship with the Construction Manager. Director stated we are doing more with less and getting the job done well.

Vice-Chair Hollis, Commissioner Lewis and Commissioner Williams all commented and commended the Director, General Counsel and staff on getting everything done and getting the Authority moved in.

Commissioner Williams motioned that the new Commissioners' Board Room be named after our late Board Member, Dr. Niathan Allen. Motion was seconded by Commissioner Lewis and passed by unanimous consent.

There was a brief discussion concerning the continuation of virtual meetings. The Board agreed that due to the still on-going pandemic, it is safer to continue virtual at least for the time being.

There being no further business, the meeting was adjourned on motion of Commissioner Williams, seconded by Vice-Chair Hollis, and approved by unanimous consent at 6:30pm.