



AGENDA

BOARD OF COMMISSIONERS - Regular Meeting
September 29, 2016
4:00 p.m.
Call to Order
Attendance – Roll Call

Public Statement: The meeting is being called pursuant to the Open Public Meetings Act, Chapter 113; Adequate notice has been given to the public by advertisement in the Star Ledger and transmitted to the City of Newark's Public Information Office.

Pledge of Allegiance
Agenda Adoption

Action Items: Minutes July 28, 2016 Special Meeting

Executive Session Resolution #09-2016-39

COMMITTEE REPORTS

FINANCIAL REPORT

September Treasurer's Report –

RESOLUTIONS:

- 1. RESOLUTION #09-2016-40 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS AND FINANCIAL REPORT FOR SEPTEMBER 2016.**
- 2. RESOLUTION #09-2016-41 OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF AWARDING A PROFESSIONAL SERVICES CONTRACT FOR ENVIRONMENTAL ENGINEERING SERVICES TO LEWIS CONSULTING GROUP FOR THE GREEN STREET MIXED-USE PARKING PROJECT.**

General Counsel Report
Executive Director Report
New Business
Chairperson/Board Comments
Adjournment:

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
PARKING AUTHORITY OF THE CITY OF NEWARK
September 29, 2016**

The meeting was convened at 50 Park Place, Newark, New Jersey, at 4:05 P.M.

Pursuant to (Ch. 231 PL 1975) "Open Public Meeting" Act, Chapter 113, adequate notice was given to the Star Ledger and transmitted to the City of Newark's information office and posted on the Authority's Web Site.

The pledge of allegiance was recited.

Roll Call as follows:

Present:

Chairperson Evelyn Williams
Commissioner Deborah Ballard
Commissioner DeAndre Rudolph
Commissioner Niathan Allen
Commissioner Hubert Graham
Commissioner James Parrillo
Commissioner Raquel Cagley

Others Present:

Executive Director, Anthony C. Mack, Esq.
Chigozie U. Onyema, General Counsel
Gabriela Santos, Fiscal Manager
Sr. Executive Asst., Merian Williams

Public Present:

Eric Pennington, Esq.
Jeffery Spiegel, Esq.

General Counsel, Chigozie Onyema, noted that there was a quorum present and the Board was in accord with State Statute and the meeting could now commence.

General Counsel, Chigozie Onyema requested a Motion to Adopt the Agenda. Motion to adopt the Agenda by Commissioner Rudolph and Seconded by Commissioner Graham and approved by unanimous consent.

Chigozie Onyema requested a Motion to approve the Minutes of July 28, 2016. Motion to approve by Commissioner Rudolph Second by Commissioner Allen and approved by unanimous consent.

Motion to go Executive Session, bearing Resolution #09-2016-39 by Commissioner Allen, seconded by Commissioner Rudolph and approved by unanimous consent.

Motion to resume the regular meeting by Commissioner Cagley seconded by Commissioner Graham and approved by unanimous consent.

Upon completion of Executive Session, General Counsel noted for the record that all members of the Board were still present. That there were no longer any members of the public present. Counsel stated that the Board entered into executive session for discussion of litigation and/or other matters. Minutes of the Executive Session will be released when appropriate under the Open Public Meetings and the Open Public Records Act.

Chair Williams presented a letter of resignation from Commissioner Hubert Graham, The Chair thanked Commissioner Graham for his many years of service to the Board. All of the Board Members, collectively and individually, wished Commissioner Graham well and expressed sadness of notice of his resignation.

Fiscal Manager, Gabriela Santos advised the Board that the Audit Exit Conference Hearing took place in September 28, 2016. Ms. Santos attended the conference together with Executive Director Mack and General Counsel, Onyema. The Chairwoman requested that, in the future, she be advised of the next audit conference hearing. Ms. Santos distributed the synopsis of the GASB, together with the new GASB requirements and explained same to all Board members. She explained that once same is approved by the Board, same will be advertised in accordance with State statute. After full discussion, the Board on Motion of Commissioner Cagley, seconded by Commissioner Ballard, it was voted to have a "Special Meeting" on

October 13, 2016, to approve the 2015 Audit. The regular meeting will still take place on October 27, 2016.

Chair Williams presented the following Resolutions:

1. **RESOLUTION #09-2016-40** OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK APPROVING THE LIST OF BILLS FOR SEPTEMBER~~MAY~~, 2016. Motion to Approve by Chair Williams, ~~Graham~~, seconded by Commissioner Allen. Approved by Unanimous Consent.
2. **RESOLUTION #09-2016-41** RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR ENVIRONMENTAL ENGINEERING SERVICES TO LEWIS CONSULTING, LLC.

Executive Director Mack reported to the Board that he, Joaquin Ayerbe, Chair Williams and Dr. Allen attended the National Parking Association Conference in Atlanta, Georgia. All of them attended seminars and/or workshops. The Director stated that, giving the presentation and comparison to the IPI conference, he does not feel there is a need to continue attending the NPA any longer. IPI is much more informative and informational.

The director advised that the company that is providing LPR and GPS to the Authority will be coming in to give a presentation to the Board. They will show our new website for Residential Parking Permit program. Hopefully this will take place before the end of the year.

Chair Williams reported on her meeting with the East Ward related to the Ordinance for double parking around schools.

_____ There being no further business, the meeting was adjourned at 5:00~~35~~ p.m. on Motion of Commissioner Cagley seconded by Commissioner Rudolph~~Ballard~~ and approved by unanimous consent.

RESOLUTION APPROVING THE LIST OF BILLS FOR SEPTEMBER, 2016

Resolution No. 09-2016-40

Approved as to form and
Legality on basis of Facts

Factual Contents Certified

by _____
Budget Authorization Certified



CHIGOZIE U. ONYEMA, ESQ

WHEREAS, the Executive Director has received and reviewed the attached List of Bills for the Month of September 2015; and

WHEREAS, the Board of Commissioners approved the list of Bills for September, 2016; and

WHEREAS, the Executive Director is recommending that the List of Bills be approved; and

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Parking Authority of the City of Newark, that the List of Bills for September is approved for payment.

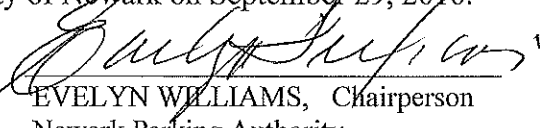
Commissioner _____ Seconded the Motion
X - Indicates Vote AB – Absent NV – Not Voting
Board of Commissioners Vote of Final Passage

Commissioners AYE NAY NV AB Commissioners AYE NAY NV AB

Evelyn Williams	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓				Niathan Allen	✓			
James Parrillo	✓				Hubert Graham	✓			
Deborah Ballard	✓								

I hereby certify that the above Resolution No. 09-2016-40 was accepted at a Commissioners meeting of the Parking Authority of the City of Newark on September 29, 2016.

By:


EVELYN WILLIAMS, Chairperson
Newark Parking Authority

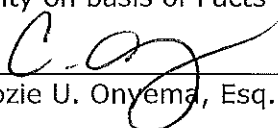
(SEAL)
ATTEST:

WITNESS:

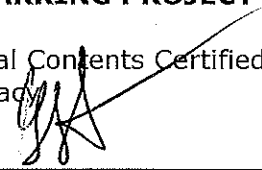
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**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY
OF THE CITY OF NEWARK AWARDING A PROFESSIONAL SERVICES CONTRACT FOR
ENVIRONMENTAL ENGINEERING SERVICES TO LEWIS CONSULTING GROUP FOR
THE GREEN STREET MIXED-USE PARKING PROJECT**

Approved as to form and
Legality on basis of Facts


Chigozie U. Onyema, Esq.

Factual Contents Certified As to
Accuracy


Gabriella Santos

RESOLUTION NO.: 09-2016-41

WHEREAS, the Parking Authority of the City of Newark is authorized by *N.J.S.A.* 40:11A-6(l) to enter into and perform any and all contracts, execute any and all instruments, and do and perform any and all acts and things necessary or useful and convenient for the purposes of the authority;

WHEREAS, pursuant to the aforesaid statutory authority, the Parking Authority of the City of Newark issued a Request for Pricing to a list of pre-qualified Environmental Engineers;

WHEREAS, in response to the Request for Pricing, on August 16, 2016, the Authority received and verified as complete Responses from Lewis Consulting Group.

WHEREAS, the Evaluation Committee reviewed the response submitted and determined that Lewis Consulting Group was the best Respondent based on the Response and the criteria set forth in the Request for Pricing, and recommends that the Parking Authority of the City of Newark enter into a contract with same; and,

WHEREAS, the Financial Manager has certified as to the availability of funds for the purpose intended herein from the current budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the Executive Director to execute a contract with Lewis Consulting Group to complete Environmental Engineering Services at the Victoria Street Garage, not to exceed \$169,948.90 (including contingency), subject to the company submitting a Business Entity Disclosure Certification, a Political Contribution Disclosure Form, and a Certification of Value;

BE IT FURTHER RESOLVED, that notice of the award shall be published in the Star Ledger and on the official website in accordance with the Local Public Contracts Law.

Commissioner

Seconded the Motion

X - Indicates Vote AB - Absent NV - Not Voting

Board of Commissioners Vote of Final Passage

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDED A PROFESSIONAL SERVICES CONTRACT FOR ENVIRONMENTAL ENGINEERING SERVICES TO LEWIS CONSULTING GROUP FOR THE GREEN STREET MIXED-USE PARKING PROJECT

Commissioners	AYE	NAY	NV	AB	Commissioners	AYE	NAY	NV	AB
Evelyn Williams, Chairperson	✓				DeAndre Rudolph	✓			
Raquel Cagley	✓				Deborah Ballard	✓			
Niathan Allen	✓				James Parrillo	✓			
Hubert Graham	✓								

CERTIFICATION

I, EVELYN WILLIAMS, Chairperson of the Parking Authority of the City of Newark (the "Authority"), a public body corporate and politic and a political subdivision of the State of New Jersey, DO HEREBY CERTIFY as follows:

Attached hereto is a copy of a resolution entitled, "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARKING AUTHORITY OF THE CITY OF NEWARK AWARDED A PROFESSIONAL SERVICES CONTRACT FOR ENVIRONMENTAL ENGINEERING SERVICES TO LEWIS CONSULTING GROUP FOR THE GREEN STREET MIXED-USE PARKING PROJECT" (the "Resolution"), which Resolution was adopted at a regular meeting of the Authority duly called, advertised and held on September 29, 2016 in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended and supplemented, at which meeting a quorum was present and acting throughout, which copy of said Resolution has been compared by me with the original thereof as officially recorded in the Minute Book of the Authority and that said copy is a true, complete and correct copy of said Resolution and that said Resolution has been duly adopted and has not been modified, amended or repealed and is in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Authority hereto this 29th day of September, 2016.

PARKING AUTHORITY OF THE CITY OF NEWARK

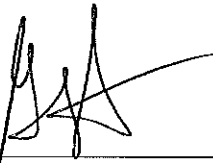
[SEAL]


EVELYN WILLIAMS, Chairperson

CERTIFICATION OF AVAILABLE FUNDS

I hereby certify that: (1) I am the Fiscal Manager of the Parking Authority of the City of Newark and have full knowledge of the budget and finances of the Parking Authority of the City of Newark; (2) there are sufficient funds are available for the payment of the above mentioned services in the 2016 budget of the Parking Authority of the City of Newark. I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I may be subject to punishment.

Dated:



Gabriela Santos, Fiscal Manager